

GOVERNOR'S SECRETARIAT, ASSAM
RAJ BHAVAN : GUWAHATI-781001.

No.GSA.44/2021/ 3

May 18, 2021

NOTICE INVITING TENDER FOR OUTSOURCING OF SANITATION/CLEANING
SERVICES IN RAJ BHAVAN, ASSAM, GUWAHATI-01


Sealed Tenders affixing court fee stamp of Rs.8.25/- in Two Bids (Technical Bid & Financial Bid) systems are invited from reputed, experienced, financially sound, established agencies/firms/organizations/associations for engagement of 7 (Seven) personnel for sanitation and cleaning services of Raj Bhavan, Guwahati through outsourcing on contract basis as per specification laid down in the tender document. The tender should reach the undersigned upto **10.00 am till 29th May, 2021** and the same shall be opened on the same day at **10.00 a.m.** The tenders should be submitted in 2 (two) separate envelopes one containing only the relevant documents including earnest money deposit (Technical Bid), the other containing the financial implications (Financial Bid).

The intending tenderers will be required to deposit earnest money @ 2% of their respective bid value, in the form of Term Deposit of a Nationalized Bank pledged in favour of Governor's Secretariat, Assam valid for a period of 45 days along with the tender papers. The selected agency should be ready to engage in work immediately from the day of awarding the contract.

The detailed terms & conditions for the tender, procedure for application etc i.e. the tender document may be collected from the Office of the Governor's Secretariat, Assam, Raj Bhavan, Guwahati-01 during office hours on working days by payment of **Rs.500/- (Rupees Five hundred)** only in the form of Demand Draft drawn in favour of Governor's Secretariat, Assam which will be non-refundable.

This office reserves the right to reject all/part of any of the tender without assigning any reason thereof. No correspondence in this regard will be entertained. This office also reserves the right to postpone and/or extend the date of receipt/opening of rates/tenders or to withdraw the same, without assigning any reasons thereof.

The work has not yet been sanctioned by the appropriate authority and award of contract will be subject to approval of the amount of bid by Finance Department.



Addl. Secretary to The Governor,
Assam, Raj Bhavan, Guwahati-01

May 18, 2021

Memo No.GSA.44/2021/3 - A

Copy to:

1. The Director, Information and Public Relation, Assam, Dispur. He is requested to publish the Tender Notice in leading dailies, both vernacular and English immediately and also to send copies of the same to this office in which the tender notice is published.
2. The District Informatics Officer, NIC, Kamrup Metro District, Guwahati-01 with a request to upload the notice in the website of Raj Bhavan, Assam.
3. Notice Board.
4. Concerned File.


Addl. Secretary to the Governor,
Assam, Raj Bhavan, Guwahati-01